



Vocational Institute  
of Australia

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*First Choice for Vocational Education*

## TAE40110 Certificate IV Training and Assessment

VIA is pleased to announce the introduction of the new TAE10 Cert. IV, the replacement qualification to TAA40104. A particular issue with TAE40110 Certificate IV Training and Assessment is the target market for this qualification. While there are many applications where Certificate IV qualifications can be identified as being fit-for-purpose for a wide client base VIA has designed the programs to be compliant with a range of Industry sectors and in particular the resources sector to ensure compliance with national industry standards.

### Descriptor

This qualification reflects the roles of individuals delivering training and assessment services in the vocational education and training (VET) sector. This qualification, or the skill sets derived from units of competency within it, is also suitable preparation for those engaged in the delivery of training and assessment of competence in a workplace context, as a component of a structured VET program.

### Prerequisite requirements

There are no prerequisite requirements for individual units of competency.

### Pathways from the qualification

After achieving TAE40110 Certificate IV in Training and Assessment, candidates may undertake TAA50104 Diploma of Training and Assessment or may choose to undertake TAE70110 Vocational Graduate Certificate in Adult Language, Literacy and Numeracy Practice.

### Qualification Rules

**Total number of units = 10**

**7 core units plus**

**3 elective units**

At least **2 elective** units must be selected from the elective units listed below. **One elective unit** may be selected from any currently endorsed Training Package or accredited course. Elective units must be relevant to the work outcome, local industry requirements and the qualification level. Where a unit is chosen from another currently endorsed Training Package or accredited course, it must be from a qualification or course at Certificate III level or above, and must contribute towards the vocational outcome of the program.

### Core units

TAEASS401A Plan assessment activities and processes

TAEASS402A Assess competence

TAEASS403A Participate in assessment validation

TAEDEL401A Plan, organise and deliver group-based learning

TAEDEL402A Plan, organise and facilitate learning in the workplace

TAEDES401A Design and develop learning programs

TAEDES402A Use training packages and accredited courses to meet client needs

## Elective units

### Assessment

TAEASS301A Contribute to assessment  
TAEASS502A Design and develop assessment tools

### Delivery and facilitation

TAEDEL301A Provide work skill instruction  
TAEDEL403A Coordinate and facilitate distance-based learning  
TAEDEL404A Mentor in the workplace  
TAEDEL501A Facilitate e-learning

### Language, literacy and numeracy

TAELLN401A Address adult language, literacy and numeracy skills

### Training advisory services

TAETAS401A Maintain training and assessment information

### Imported units

BSBAUD402B Participate in a quality audit  
BSBCMM401A Make a presentation  
BSBLED401A Develop teams and individuals  
BSBMKG413A Promote products and services  
BSBREL402A Build client relationships and business networks  
BSBRES401A Analyse and present research information

## TAA Industry Trainer and Assessor Units Mapped to TAE10

Code and title of TAE10 unit	TAA code and unit title	Equivalent or Not	
TAEASS401A Plan assessment activities and processes	TAAASS401C Plan and organise assessment	<b>N</b>	Unit enhanced to include a new element on developing simple assessment tools
TAEASS402A Assess competence	TAAASS402C Assess competence	E	Re-written unit
TAEASS402A Assess competence	TAAASS402C Assess competence	E	Re-written unit
TAEASS403A Participate in assessment validation	TAAASS404B Participate in assessment validation	E	Re-written unit

## TAE10 Program Options 2010

Unit Numbers and descriptions		Option 1	Option 2	Option 3	Option 4
		Full Certificate IV Face to Face  10 Units	Specific Industry Trainers – Trainer and Assessor  4 Units	Upgrade from TAA Industry trainer and assessor units to TAE Cert IV  7 units	Individual Recognition of Prior Learning (RPL)
<b>Core Units</b>					
TAEASS401A	Plan assessment activities and processes	✓	✓	✓	<b>Credit transfers are available for a number of units from the TAA package</b>  You can apply to have your existing skills and knowledge assessed.  <b>Note: there are no credit transfers available for the BSZ40198 units of competency</b>
TAEASS402A	Assess competence	✓	✓		
TAEASS403A	Participate in assessment validation	✓	✓		
TAEDEL401A	Plan and organise and deliver group-based learning	✓		✓	
TAEDEL402A	Plan, organise and facilitate learning in the workplace	✓		✓	
TAEDES401A	Design and develop learning programs	✓		✓	
TAEDES402A	Use training packages and accredited course to meet client needs	✓		✓	
<b>Elective Units</b>					
TAEDEL404A	Mentor in the workplace	✓		✓	
TAEDEL301A	Provide work skills instruction	✓	✓		
TAAAUD402B	Participate in a quality audit	✓		✓	
<b>Note:</b> <b>Other electives are available for specific enterprise or industry needs, option one outlined above for TAE10 Certificate IV is designed for heavy and high risk industries and businesses</b>					

Licensing, legislative, regulatory or certification considerations There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit

For more information contact VIA on 02 49504744 or at [info@viatraining.com.au](mailto:info@viatraining.com.au)