



Vocational Institute
of Australia

Vocational Institute of Australia Pty Limited

ABN 60 078 407 673

PO Box 1120 TORONTO NSW 2283

Phone +61 2 **4950 4744** Fax +61 2 **4950 4844**

info@viatraining.com.au www.viatraining.com.au

First Choice for Vocational Education

BSB51807 Diploma of Unionism and Industrial Relations

Descriptor

This qualification reflects the role of individuals who possess a sound theoretical knowledge base in unionism and industrial relations and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of a team.

Job Roles

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include; Union Official.

Qualification Pathways

Prerequisite requirements

There are no prerequisite requirements for individual units of competency.

Pathways into the qualification

Preferred pathways for candidates considering this qualification include:

after achieving the BSB41807 Certificate IV in Unionism and Industrial Relations or other relevant qualification/s

or

providing evidence of competency in the majority of units required for the BSB41807 Certificate IV in Unionism and Industrial Relations or other relevant qualification/s

or

with vocational experience in unionism but without a formal qualification

Examples of indicative job roles for candidates seeking entry based upon their vocational experience include:

Union Organiser

Workplace Union Representative.

This breadth of expertise would equate to the competencies required to undertake this qualification.

Pathways from the qualification

After achieving the BSB51807 Diploma of Unionism and Industrial Relations, candidates may undertake the BSB60407 Advanced Diploma of Management, or a range of other Advanced Diploma qualifications.

Licensing, Legislative, Regulatory or Certification Considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Qualification Rules

Total number of units = 8

3 core units plus

2 unionism units plus

3 elective units

The **3 elective units** may be selected from the remaining unionism and/or elective units listed below, the BSB07 Business Services Training Package or any other currently endorsed national Training Package. If not listed below, 1 unit may be selected from either a Certificate IV or Advanced Diploma qualification.

Elective units must be relevant to the work outcome, local industry requirements and the qualification level.

Units selected from other Training Packages must not duplicate units selected from or available within the BSB07 Business Services Training Package.

Core Units

Risk Management

BSBR5K501A Manage risk

Workplace Relations

BSBWRK405A Promote union values, principles and policies

BSBWRK507A Apply strategic unionism

Unionism Units

Workplace Relations

BSBWRK501A Develop, manage and review campaigns and projects

BSBWRK502A Represent the union in key forums

BSBWRK503A Coordinate case preparation and research

BSBWRK504A Advocate and present cases for members

BSBWRK505A Develop, implement and manage union policy

BSBWRK506A Coordinate research and analysis

BSBWRK508A Manage and oversee bargaining

Elective Units

Advertising

BSBADV507B Develop a media plan

Compliance

BSBCOM502B Evaluate and review compliance

Financial Management

BSBFIM501A Manage budgets and financial plans

General Administration

BSBADM502B Manage meetings

Human Resource Management

BSBHRM503A Manage performance management systems

Information Management

BSBINM501A Manage an information or knowledge management system

Learning and Development

BSBLED501A Develop a workplace learning environment

Management

BSBMGT502B Manage people performance

BSBMGT515A Manage operational plan

BSBMGT516A Facilitate continuous improvement

Occupational Health and Safety

BSBOHS509A Ensure a safe workplace

Project Management

BSBPMG510A Manage projects

Public Relations

BSBPUB504A Develop and implement crisis management plans

Workplace Effectiveness

BSBWOR501A Manage personal work priorities and professional development

BSBWOR502A Ensure team effectiveness

Selecting Elective Units for Different Outcomes

The context for this qualification varies and this must guide the selection of elective units. An example of appropriate elective units for a particular outcome follows.

Union Official

3 core units plus

2 unionism units

BSBWRK504A Advocate and present cases for members

BSBWRK508A Manage and oversee bargaining

3 elective units selected from:

BSBWRK501A Develop, manage and review campaigns and projects

BSBWRK502A Represent the union in key forums

BSBWRK503A Coordinate case preparation and research

BSBWRK505A Develop, implement and manage union policy

BSBWRK506A Coordinate research and analysis