

# Workplace and Personal Safety

One day program

## **NSW Incident/Accident Investigation requirements**

Accidents occur in every workplace throughout the world and legislation and the Common Law Duty of Care requires employers to professionally and diligently investigate workplace accidents to identify unsafe work practices, machines and technology. It is the aim of both government and business to reduce the frequency and the damage caused to staff from such incidents.

While most organisations are extremely knowledgeable in carrying out their core business, when it comes to changes in legislation, its impact and the need to investigate, report, make recommendations and implement change in the workplace there is a need to ensure that the responsible managers have the knowledge and skills.

**This workshop is designed to assist in the following areas:**

- Legislative requirements that impact upon business and place of work
- Identifying investigation objectives
- The role of management
- The role of the investigator
- Gathering information and evidence
- Interviewing techniques
- Assessing and formulation of recommendations
- Court familiarisation
- Report writing
- Welfare issues
- Investigation check list
- Reviewing process by senior management

**Who should attend?**

- CEO's and Managers of Government Regulated Organisations
- Small to Medium Enterprises
- Team Leaders and Supervisors delegated to carry out the investigation



**The Facilitator**

Mark has 20 years experience in policing which included working with the National Crime Authority, State Intelligence Group and the State Crime Command, specializing in surveillance and covert police operations. Since leaving the NSW Police force in 2006, Mark has continued to apply his extensive skills and knowledge across a diverse range of industries including the mining, government and manufacturing sectors as a Consultant and Facilitator in Occupational Health, Risk and Safety Management.

ACT NOW!!!

To secure your place contact  
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