

***First Choice for Vocational Education.....***

## **DIPLOMA OF OCCUPATIONAL HEALTH & SAFETY ON-LINE BSB51307**

Requiring 8 units for qualification

- complete the attached enrolment form and return it to the Institute
- we will email you your student number and a unique password

Then go to:

<http://bizline.docep.wa.gov.au/safetyline/index.cfm>

Have a look around the site; you will see four links across the page "student guide", "courses", "enrol", "providers" that will provide you with detailed information.

- Enter your email address and password

*You are now ready to commence. VIA will appoint a personal coach to assist you throughout your course of study.*

### **What's included online**

The online Diploma material includes:

- Learning Guides
- Readings
- Case Studies
- Assessments

### **Qualification Pathways**

Credit transfers upon successful completion towards a range of qualifications including Advanced Diploma in Occupational Health and Safety (BSB61004) and opportunities to gain credits towards a range of Degrees and Graduate Diploma qualifications upon application to individual Universities.

### **Recognition of Prior Learning (RPL) Option**

Individual applications for RPL can be made on the basis of your current skills and knowledge acquired through previous education, training, work, or life experience. Once you have made application and had your skills and knowledge assessed against national standards, you may be eligible to receive full recognition or partial recognition.

**Mail, Fax or Email completed form to:**

Vocational Institute of Australia  
PO Box 1120  
Toronto NSW 2283

**Further enquiries:**

Ph: 02 4950 4744  
Fax: 02 4950 4844  
[info@viatraining.com.au](mailto:info@viatraining.com.au)

**COURSE FEES**

Payment in full (or instalment) must be received prior to course commencement date.

Once payment is received, your place in the course will be confirmed in writing.

**CANCELLATION POLICY**

A full refund can be given on cancellations made 7 working days before the course is due to begin.

A refund is not made if less than 7 working days notice is given. You may send a replacement participant or transfer your registration to another course (if available – conditions apply).

**PRIVACY NOTICE**

The personal information provided is being obtained for the purpose of training. The Department of Education and Training may use this personal information for statistical analysis and other matters relating to it. The Law requires provision of this information.

This information will be stored securely. You may access or correct any personal information provided by contacting the Vocational Institute of Australia.

**COURSE ENROLMENT FORM**

Full Name: \_\_\_\_\_  
Date of birth \_\_\_\_\_  
Company Name: \_\_\_\_\_  
*(if company paying)*  
Address: \_\_\_\_\_  
Suburb & Postcode: \_\_\_\_\_  
Phone: Home - \_\_\_\_\_  
Work - \_\_\_\_\_  
Mobile - \_\_\_\_\_  
Fax - \_\_\_\_\_  
Email address: \_\_\_\_\_

**COURSE DETAILS**

|                                      |  |                             |        |                                      |                 |                                 |
|--------------------------------------|--|-----------------------------|--------|--------------------------------------|-----------------|---------------------------------|
| <b>Program Name:</b>                 | <b>BSB51307<br/>Diploma of Occupational Health &amp; Safety</b>  |                             |        |                                      |                 |                                 |
|                                      | <table border="0"> <tr> <td><i>Full Diploma on-line</i></td> <td align="right">\$4000</td> </tr> <tr> <td><i>Recognition of prior learning</i></td> <td align="right">\$ 450 per unit</td> </tr> <tr> <td><i>Individual Units on line</i></td> <td align="right">\$ 550</td> </tr> </table> <p><b>Units of study</b></p> <p>BSBOHS501B Participate in the coordination &amp; maintenance of a systematic approach to managing OHS <input type="checkbox"/></p> <p>BSBOHS502B Participate in the management of the OHS information data systems <input type="checkbox"/></p> <p>BSBOHS503B Assist in the design &amp; development of OHS participative arrangements <input type="checkbox"/></p> <p>BSBOHS504B Apply principles of OHS risk management <input type="checkbox"/></p> <p>BSBOHS505B Manage hazards in the work environment <input type="checkbox"/></p> <p>BSBOHS508B Participate in the investigation of incidents <input type="checkbox"/></p> <p>BSBOHS506B Monitor &amp; facilitate the management of hazards associated with plant <input type="checkbox"/></p> <p>BSBOHS507B Facilitate the application of principles of occupational health to control OHS risk <input type="checkbox"/></p> | <i>Full Diploma on-line</i> | \$4000 | <i>Recognition of prior learning</i> | \$ 450 per unit | <i>Individual Units on line</i> |
| <i>Full Diploma on-line</i>          | \$4000   |                             |        |                                      |                 |                                 |
| <i>Recognition of prior learning</i> | \$ 450 per unit  |                             |        |                                      |                 |                                 |
| <i>Individual Units on line</i>      | \$ 550   |                             |        |                                      |                 |                                 |

|                         |        |
|-------------------------|--------|
| <b>Delivery Method:</b> | Online |
|-------------------------|--------|

**METHOD OF PAYMENT**

|                                   |   |
|-----------------------------------|---|
| Cheque: <input type="checkbox"/>  | Post a cheque payable to "Vocational Institute of Australia"  |
| Invoice: <input type="checkbox"/> | Please provide your company order number OR write to us using your company letterhead to request an invoice |

**Payments must be made before a is password issued**